

### Packaging the heat sealer for calibration/repair

Below are the steps on how the heat sealer should be packaged before sending back to Healthmark for calibration or repair.

**Please note:** If you have requested a loaner machine while Healthmark is repairing your machine: Healthmark will first send you a loaner inside a custom case, once the loaner arrives send the machine in question back to Healthmark in the custom case that the loaner machine came in. Once repairs are done, Healthmark will send the repaired/calibrated machine back to the customer and upon receipt the customer will ship the loaner back to Healthmark in the same custom shipping case. **Packaging a heat sealer is also unnecessary if the customer still has the original box and shipping foam that the machine came in.**

The heat sealers dimensions are: W: 18inches L: 11 1/2inches H: 5inches

1. A cardboard box should be selected that when the machine is placed in the box there is enough room on the top, bottom and sides for packing foam (minimum 1 inch).
2. An approximate size for a box would have the minimum dimensions: 24x18x8.
3. Select foam pieces that are the complete length/width/height of the box sufficient to completely encase the heat sealer.
4. The foam is necessary to protect all sides and the top and bottom of the machine if the box is dropped during shipping.
5. Place a layer of packing foam in the bottom of the box.



6. Place the heat sealer in the box.



7. Pack foam all around the 4 sides of the heat sealer.



8. Place packing foam on top of the heat sealer.



9. Close the top.

10. Tape the box securely shut.